



## **SECTION I: BOARD OF EDUCATION POLICIES 1060**

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### **Board Meeting Access and Recording Policy**

#### PURPOSE and RATIONALE

Oklahoma Virtual Charter Academy (“OVCA” or “School”) is committed to providing online access and recording for public viewing of governing board meetings. In furtherance of this policy, the Board of Education (“Board”) hereby directs the Head of School to ensure a virtual online access is available for each meeting.

#### ONLINE ACCESS

To ensure compliance with the Oklahoma Open Meetings Act, the individual(s) joining the meeting online will not be allowed to participate unless the individual is a representative of the authorizer, a representative of an organization that has entered into an agreement with the Board or the School, or an individual specifically requested to attend the Board meeting by the Head of School or the Board Chair. Other general members of the public may request the online access and will be advised at the time of being provided such access that participation to include public comment is not authorized as a part of having online access to the Board’s meeting.

#### Recording

#### RECORDING

The Board further directs the Head of School to ensure that board meetings are recorded in such a manner that the meeting could be viewed after the completion of the meeting. The Board directs the Head of School to ensure that these recordings are provided to the authorizer as may be required. The Board further directs the Head of School to store these recordings until sixty (60) days after the approval of the written board minutes of said board meeting. After this 60 day period lapses, the Board authorizes the Head of School to delete the recording unless otherwise directed by the Board, the Board’s legal counsel, or the authorizer.

Effective Date: July 1, 2025

Legal Reference: OK Administrative Rules, 777:10-1-4.